Ordinance Number 2025.2

An Ordinance establishing a fee schedule for various licenses, services and permits for the City of Carlos January 1, 2025.

The City Council of the City of Carlos, Minnesota , does Ordain:

Section I — **The fee schedule for the City of Carlos shall be as follows:**

TYPE OF LICENSE, SERVICE OR PERMIT	2024	2025
LIQUOR & TOBACCO LICENSES		
Annual on-sale beer license	$ 105.00	$ 105.00
On-Sale Intoxicating Liquor License - Annual	$ 2,500.00	$ 2,500.00
Intoxicating Liquor Sunday	$ 110.00	$ 110.00
Off-Sale Intoxicating Liquor License - Annual	$ 110.00	$ 110.00
Tobacco License	$ 25.00	$ 25.00
Background investigation to issue license	*OPC	*OPC
FIRE		
Controlled House Burn (minimum)	$ 1,500.00	$ 1,500.00
Fee for Fire Call per hour, Minimum 1 Hour, No Cap	$ 500.00	$ 500.00
PUBLIC WORKS		
Chain saw (with operator) per hour plus portion of hour	$ 100.00	$ 100.00
Sweeper (includes operator) per hour plus portion of hour	$ 125.00	$ 125.00
Snowplow truck (includes operator) per hour plus portion of hour	$ 125.00	$ 125.00
Mow lawn (with operator) per hour plus portion of hour	$ 100.00	$ 100.00
MISCELLANEOUS		
Special Assessment Searches (per parcel)	$ 20.00	$ 20.00
Photocopies - Black & White (per page)	$ 0.25	$ 0.25
Public Hearing Request or Special Council Meeting request	$ 450.00	$ 450.00
Refuse Collection License	$ 100.00	$ 100.00
Ordinance prompted certified mail	$ 10.00	$ 10.00
Administrative fee to certify unpaid bill(s) to Douglas County Auditor	$ 60.00	$ 60.00
Election filing fee	$ 2.00	$ 2.00
Late fee for billed services (% per month)	10%	10%
Administrative fee (per hour)	$ 60.00	$ 60.00
Dog license	$ 10.00	$ 10.00
NSF Check	$ 40.00	$ 40.00

	2024	2025
Water/Waste Water		
UTILITY FEES - POTABLE WATER		
Base Charge (Minimum charge) per unit	$ 45.00	$ 45.00
1,000 gallons of water	$ 5.00	$ 5.00
New resident/tenant application fee	$ 30.00	$ 30.00
Turn on water supply	$ 30.00	$ 30.00
Turn off water supply	$ 30.00	$ 30.00
Reconnect water supply due to water shutoff (delinquent)	$ 75.00	$ 75.00
Duplicate monthly billing to tenant or another party per month	$ 1.00	$ 1.00
Late fee or Penalty charge (% of unpaid prior month's balance)	10%	10%
WAC FEE	$ 1,500.00	$ 1,500.00
COST OF CITY-APPROVED METER IS HOMEOWNER'S RESPONSIBILITY	$ 350.00	$ 350.00
UTILITY FEES - WASTE WATER		
Base Charge	$ 29.00	$ 29.00
Duplicate monthly billing to tenant or another party per month	$ 1.00	$ 1.00
Late fee or Penalty charge (% of unpaid prior month's balance)	10%	10%
SAC FEE	$ 2,000.00	$ 2,000.00
TRUNK FEES		
SEWER TRUNK AREA	$ 2,500.00	$ 2,500.00
WATER TRUNK AREA	$ 2,250.00	$ 2,250.00
ANIMAL IMPOUND FEE	$ 75.00	$ 75.00
Boarding (per day)	$ 12.00	$ 12.00
Animal Impound Fee (2nd time)	$ 125.00	$ 125.00
Boarding (per day)	$ 15.00	$ 15.00
PLANNING/ZONING		
Right-of-Way Permit	$150.00	$150.00
Driveway Permit	$100.00	$100.00
Conditional Use Permit (plus out of pocket costs)	$200.00	$200.00
Variance	$200.00	$200.00
Rezoning	$200.00	$200.00
Vacation	$200.00	$200.00
Tax Increment	$1,000.00	$1,000.00

	2024	2025
RESIDENTIAL PERMITS	$101.00	
Residential Permit Fee		
Plan Review Feedback		
State Surcharge		
Re-roofing, residing and insulating	$101.00	$101.00
Razing a building	$151.00	$151.00
Window Replacement (same size)	$101.00	$101.00
Window Replacement (with structural change)		
Fences and Walls over7" (length 16')	$51.00	$51.00
Plan review, per hour	$85.00	$85.00
Additional plan review required by changes, additions or revisions to original plans	$85.00	$85.00
(per hr, minimum one hour)		
Building permit based on valuation **$1-$500**	$23.50	$23.50
Building permit based on valuation **$501-$2,000**: $23.50 for first $500	+$3.05/$100	+$3.05/$100
plus **$3.05 for each additiona $100**, or fraction thereof, to and including $2,000.		
Building permit based on valuation **$2,001-$25,000** for first $2,001	+$14/$1000	+$14/$1000
plus **$14 for each additional $1000**, or fraction thereof, to and including $25,000		
Building permit based on valuation **$25,001-$50,000** $391.25 for first $25,001	+$10.10/$1000	+$10.10/$1000
plus **$10.10 for each additional $1000**, or fraction thereof, to and including $50,000		
Building permit based on valuation **$50,001-$100,000: $643.75 f**or first $50,001	+$7/$1000	+$7/$1000
plus **$7.00 for each additional $1000**, or fraction thereof, to and including $500,000		
Building permit based on valutaion $100,001-$500,000: $993.75 for first $100,000	+$5.60/$1000	+$5.60/$1000
plus **$5.60 for each additional $1000**, or fraction thereof, to and including $100,000		
Building permit based on valutaion $500,001-$1,000,000: $3,233.75 for first $500,000	+$4.75/$1000	+$4.75/$1000
plus **$4.75 for each additional $1000**, or fraction thereof, to and including $100,000,000		
Building permit based on valutaion $1,000,001 and up: $5,608.75 for first $100,000,000	+$3.15/$1000	+$3.15/$1000
plus **$3.15 for each additional $1000**, or fraction thereof		
Plumbing Permit		
Residential Alteration	$100 + $1.00 State Surcharge = $101.00	
Residential New	$100 + $1.00 State Surcharge = $101.00	
Sprinkler/Irrigation System	$100 + $1.00 State Surcharge = $101.00	
Mechanical Permit		
Residential Alteration	$100 + $1.00 State Surcharge = $101.00	
Residential Fireplace	$100 + $1.00 State Surcharge = $101.00	
Residential New	$100 + $1.00 State Surcharge = $101.00	

COMMERCIAL PERMITS

Building Permits	
Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or $.50
Commercial Demolition Permits	
Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or $.50
Plumbing Permits	
Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or $.50
Mechanical Permits	
Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or $.50
Fire Suppression and Alarm Permits	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or $.50
Fences/Walls over 6 Feet & [Permanent Signs/Zoning]	
Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	50% of Permit Fee
State Surcharge	The greater of .0005 x valuation or $.50
Zoning Permits	
Agriculture Buildings	
Permit Fee	Valuation based - $100 for $0 to $20,000 and $6.00 per $1,000 thereafter
No Plan Review Fee	
No Surcharge Fee	
Inspections Outside Normal Business Hours	$85 per hour, 1 hour minimum
Inspections for which no fee is specifically indicated	$50.00 per inspection
Investigation Fees	
Work which was started without a permit shall be subject to an investigation fee equal to the permit fee, less the surcharge	

Section II

ADOPTED by the City Council of the City of Carlos, Minnesota,
this 9th day of January 2025

CERTIFICATION OF UNPAID CHARGES

Nothing in this section shall be held or construed as in any way stopping or interfering with the City's right to certify unpaid service and assessments against any premises affected, including any past due and/or delinquent fees, interest and late fees.

	James Young	Ronna Berghoff	Donna Eveslage	Damon Bullock	Ashley Wildman
YES:	X	RB	X	X	X
NO:					
ABSENT:	None				

Ronna Berghoff

Mayor: Ronna Berghoff

Lori Johnson

ATTEST: _____

City Clerk Lori Johnson