

## RESOLUTION #2025-3

### RESOLUTION ALLOWING ELECTRONIC FUNDS TRANSFER PAYMENTS

**WHEREAS**, the City Council of the City of Carlos, County of Douglas, State of Minnesota, acknowledges the need for electronic funds transfer payments to be made to:

- Minnesota Department of Revenue
- United States Department of Treasury
- Minnesota Department of Employment and Economic Development,  
Minnesota Unemployment Insurance
- Minnesota Public Employees Retirement Fund
- Minnesota Pollution Control Agency
- Minnesota Department of Natural Resources
- Minnesota Department of Labor
- CenterPoint Energy
- Employee payrolls of the City of Carlos
- Gopher State One Call
- Verizon Wireless
- OtterTail Power
- MN Dept. of Labor & Industry (Quarterly State Building Permit Surcharges)
- Spectrum Accounts: Office, Fire Hall, Event Center, Water Treatment Bldg.

**WHEREAS**, the City Council of the City of Carlos acknowledges additional risk exists when originating electronic funds payments to vendors and appropriate steps and procedures will be taken as follows:

- The person initiating the electronic transfer must be identified; (Only Lori Johnson, Clerk or Deputy Clerk initiates)
- **Written confirmation of the transaction must be made and retained within one business day after the transaction; and**
- **A list with all transactions made by electronic funds transfer must be identified and reviewed by the Carlos City Council at its next regular council meeting;**

**NOW, THEREFORE, BE IT RESOLVED** that the City Council shall allow the Clerk to make such payments by electronic funds transfers.

Adopted by the City- Council of the City of Carlos, Minnesota this the 9th day of January 2025

  
Mayor: Ronna Berghoff

ATTEST:   
City Clerk Lori Johnson