

MINUTES of: City of Carlos Regular Council Meeting City Hall/ Office, Carlos, MN

Thursday, April 11, 2024 7:00 PM

Meeting was available to be attended in person or over Zoom.

Mayor Todd Burgess called City of Carlos Regular Council meeting to order at 7:00pm

- **Pledge of Allegiance @ 7:00 pm**
- **Roll Call** was taken: Mayor Todd Burgess, Donna Eveslage, Ashley Wildman, Ronna Berghoff and James Young were present. In attendance: City Engineer Jared Voge, Fire Chief Colten Steidl & Fireman Jacob Steidl, Deputy Clerk Jackie Dokken, City Insurance Representative Clarke Comer. Also in attendance were Amanda Dahmes, Bryan Balcome and Teresa Zwiieg.
- **Meeting Minutes from March 14th were reviewed.** Ashley Wildman made a motion to approve March Minutes; James Young seconded it. Motion passed.
- **Mayor requested Petitions from the Public:** there were none.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

a.) City Treasurer Report by Lori Johnson

APRIL TREASURER REPORT

Mar 31 29 Balance City Checking Account:	\$139,149.06
Mar 31 Balance Savings Account at First Western:	\$385,867.06
Mar 31 Balance MPFA Debt Service Fund:	\$47,184.76
Mar 31 Bal CD#1242780: Matures 9/18/24., 5.06%	\$200,027.40
Mar 31 Bal CD#1237634: Matures 12/21/24, 5.25%	\$103,403.42
Mar 31 Balance Bremer Savings Account	\$475,395.45
Total City of Carlos Assets as of March 31:	\$1,278,696.61

Receipts for March totaled: \$100,758.22 (this includes the CFD depositing what was CD)

Disbursements for March: \$346,719.49 (this includes the \$200,027.40 transfer from Savings to CD)

Claims #2572 - #2587 for month of April total: \$18,053.63

Donna Eveslage made a motion to approve April Claims and checks written; Ashley Wildman seconded it. Motion passed.

CLAIMS 2572 -2587 APRIL 2024

<u>Date</u>	<u>Vendor</u>	<u>Claim#</u>	<u>Check#</u>	<u>Amount</u>
4/5/24	Douglas Cty Sheriff	2572	11682	\$901.20
4/5/24	Alex Rubbish	2573	11683	\$123.32
4/5/24	D&D Mfg	2574	11684	\$235.00
4/5/24	Brothers Market	2575	11685	\$220.47
4/5/24	Jim & Judy's	2576	11686	\$111.39
4/5/24	Gopher State One Call	2577	11687	\$4.05
4/5/24	Lakes Area Excavating	2578	11688	\$715.00
4/5/24	ACE	2579	11689	\$10.31
4/5/24	AUTO VALUE	2580	11690	\$66.95
4/5/24	AW RESEARCH	2581	11691	\$147.50
4/5/24	ALL FLAGS	2582	11692	\$241.25
4/5/24	LMC	2583	11693	\$486.75
4/5/24	MacQueen Equip	2584	11694	\$165.88
4/5/24	North Central International, LLC	2585	11695	\$3,792.46
4/5/24	Clasen& Schiessl	2586	11696	\$10,575.60
4/5/24	Thornton, Dolan, Bowen	2587	11697	\$256.50
				\$18,053.63

b.) Engineer Report, Jared Voge:

- Letter to address complaint about excessive oil on driveway running into city drain.
- State of MN is sending out Survey pertaining to Greater MN Housing Infrastructure Grant Program. This appears to be something that could be helpful to Carlos with new developments.
- After approving the ESRI for facilitating our Lead Service Line Inventory/GIS Project, we now have that set up and together with Jeff we will working to document all lead service lines as required by the MDH.

c.) Public Works Report: Jeff Gunderson not in attendance.

d.) Carlos Clerk Report: Lori Johnson not in attendance. No Report available.

e.) Fire Department Report: Fire Chief Colten Steidl

CARLOS FIRE DEPT. CALL LOG MARCH 2024						
	<u>City of Carlos</u>	<u>Belle River</u>	<u>Carlos Township</u>	<u>Alex Township</u>	<u>Mutual Aid</u>	<u>TOTALS</u>
MEDICAL	0	1	5	3	0	9
FIRE RESCUE	0	2	1	0	1	4

- Question as to whether there is a City Ordinance requiring houses to have their house number posted. Possibly consider adding an Ordinance if there is not one. Have it designate the size and placement of numbers to make it consistent throughout town.
- Fire Department discussed and decided to order a set of boots for each set of turnout gear. (18sets) \$318.00 each at a total cost of \$5,724. Ashley Wildman made a motion to approve the purchase of 18 pair of boots for a total of \$5,724; James Young seconded the motion. Motion Carried.
- Unit #9, the Rescue Rig, just came back from having repairs done at North Central International to address generator problems that have been occurring. Hopefully they now have a permanent repair done.
- Did a burn on city brush pile. Will need to be pushed back together now.

f.) Ball Park Committee Report: Troy Putman is coaching 12-13 year olds and would like to use the field more often. He said he will coordinate playing times with Cougars. Plans on afternoon games and probably will not be using lights. He was asked to submit a schedule.

g.) Sheriff Department Log: Looks good; except a couple of instances where they were addressing a headlight out on Miltona-Carlos Road (which is not within Carlos city limits).

h.) REPORT by Clarke Comer, Carlos Insurance Representative: League of MN Insurance Trust sent an appraiser out to physically look at properties; this is done every 10 years. There was a difference between the Appraiser’s numbers and what we currently have as values listed for water treatment center. Clarke presented Three Options:

- 1) Leave structures as is (\$2.2 million) and increase value of contents from \$1million to \$2million. This would result in a Premium increase of \$1500.
- 2) Revalue to \$6million; \$3million to the structures and \$3million to contents. Premium would be \$4000 increase.
- 3) Leave Building valued as is (\$2.2 million) and raise coverage on value of Contents to \$3million.

Ronna Berghoff made a motion to go with Option #3 to leave coverage on buildings at \$2,230,000 and increase coverage on Contents to \$3million; Donna Eveslage seconded it. Motion carried. The other item Appraiser had was a recommendation to insure the ponds for \$1million each; we currently have no coverage on ponds. After discussion on what *could* go wrong with ponds and *probability* that it would; Council decided to leave the Ponds uninsured.

UNFINISHED BUSINESS

- A. NEW FIRE HALL UPDATE:** Nothing new to report, waiting on Klecker.
- B. CITY OF CARLOS APPROVAL FOR JOINT POWERS AGREEMENT:** Ronna Berghoff made a motion for City of Carlos to Approve Joint Powers Agreement; Donna Eveslage seconded it. Motion carried.
- C. UPDATE “NUISANCE PROPERTIES”** Committee Member Donna Eveslage reported: she has sent out five letters along with copies of the City Clean Up poster. These all included a 30-day notice. Discussion on whether the newly approved Conditional Use Permit is going as expected; seem to be more item coming on to property than leaving.
- D. NEW BUILDING INSPECTOR:** Rum River Company responded back that they are not available to serve our city because it is out of their jurisdiction.

NEW BUSINESS

- A. FOOD TRUCK ORDINANCES AND FEE SCHEDULE.** Carlos does have Ordinances on Food Trucks but we do not have a Fee Schedule. Suggestion was made that if a Food Truck wants to come to town during our Carlos Relief Fundraiser, Carlos Dayz, that if we gave them permission to be here then, they should give back a percentage of their profit to Carlos Relief.
- B. REVIEW Auditor’s Draft of Completed Audit:** Ashley Wildman made a Motion to approve Draft of 2023 Audit; Donna Eveslage seconded it. Motion carried. Mayor signed Management Representation letter.

MISCELLANEOUS:

- Mayor noted that it is time to send out notices for water turn offs.
- Mayor received a letter regarding an incident with plow truck bumping into a vehicle. Ashley Wildman suggested we should hear Jeff’s side of story before we agree to pay claim.

REMINDERS of UPCOMING EVENTS:

- Clean-Up Day May 4th

ADJOURNMENT: Ronna Berghoff made a motion to adjourn the meeting; Ashley Wildman seconded it. Motion passed. Meeting Adjourned at 8:01pm



Lori D. Johnson, City of Carlos Clerk/Treasurer