

MINUTES of: City of Carlos Regular Council Meeting City Hall/ Office, Carlos, Minnesota Thursday, August 10, 2023 7:00 PM

Meeting was available to be attended in person or over Zoom.

Mayor Todd Burgess called City of Carlos Regular Council meeting to order at 7:00pm

1. **Pledge of Allegiance @ 7:00 pm**
2. **Roll Call** was taken: Mayor Todd Burgess; Council Members Ronna Berghoff, Ashley Wildman, James Young, and Donna Eveslage were present. Also in attendance: Deputy Clerk Jackie Dokken, Fireman TJ Carlson, City Clerk/Treasurer Lori Johnson, Teresa Zwiig, Linda Fread. Engineer Jared Voge attended via Zoom.
3. **Meeting Minutes from July** were reviewed. Motion to Approve July 13th 2023 Minutes was made by Ronna Berghoff; seconded by Ashley Wildman. Motion passed.
4. **Mayor requested Petitions from the Public:**
LINDA FREAD: Raised concerns and frustrations about residents with piles of trash, including old mattresses, where vermin can collect and build their nests. Council explained they are working on this issue: they have appointed a committee, the Council did a drive around town earlier this evening to make a list of properties in violation, letters will be being sent out next week.

5. REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

a.) City Treasurer Report given by Lori Johnson

| | |
|---|-----------------------|
| July 31 Balance City Checking Account: | \$265,078.13 |
| July 31 Balance Savings Account: | \$253,307.34 |
| July 31 Balance MPFA Debt Service Fund: | \$ 15,174.41 |
| July 31 Balance CD#1237632: Special 6 mo., 4% | \$99,397.95 |
| July 31 Balance CD#1237634: Special 10 mo., 4.25% | \$99,879.59 |
| July 31 Balance Bremer Savings Account: | <u>\$367,200.15</u> |
| Total City of Carlos Assets July 31, 2023: | \$1,100,037.57 |
| Carlos Fire Dept CD #1237127: 12 mo., 3.75% | \$ 67,397.66 |

RECEIPTS for Month of July: \$137,830.65

DISBURSEMENTS or Month of July: \$120,869.07

CLAIMS #2403 - #2424 for month of June total: \$24,932.11

Late Fees on July water bills sent on August 9th totaled: \$308.23

Council raised question on Claim #2411 to Inspector, Inc. for \$4,085.50; exactly what Building Inspections were done to arrive at this total. Treasurer pointed out the list they had included on their invoice. Council requested that in the future more detail be provided. Question on Claim #2417 to Douglas County Public Works for \$10,728.73. This is for the new Solar Speed signs. Council commented that they still do not work correctly. Council decided this check should not be paid at this time and further investigation into why it still does not work, with considering the option of sending returning and purchasing from a different company. Donna Eveslage made a motion to approve the Treasurer's Report and Claims, Ashley Wildman seconded it; motion passed.

Treasurer reported that the 6 month CD is maturing Augst 21. There needs to be a decision made as to what to do with these funds. Council discussed this. Donna Eveslage made a motion to roll the proceeds into a new 6-month Special CD with current interest rate of 5.10%; Ashley Wildman seconded the motion. Motion carried.

b.) Engineer Report, Jared Voge:

MNDOT just released the solicitation for the Local Road Improvement Program; application term is from September 12 – December 8. Three categories: 1) Trunk Highway Corridor 2) Rural Road Safety (which pertains to roads outside of city limits) 3) Regional Significance, which we might have difficulty qualifying for because we already have a County road running through town. Jared and his team plan to research this more to try to find a way Carlos would be eligible. He will report further on that at the September meeting. Nothing else at this time; available for questions.

c.) Public Works Report: Jeff Gunderson reported: everything has been pretty quiet. Did finally get gravel and have been using that in areas where necessary.

d.) Carlos Clerk Report, Lori Johnson:

- Meters read 8/1/23. Water bills were done and sent August 9th after I got back from vacation (that was too much to ask of Jackie). Late Fees this month were \$308.23 I had a great vacation, we went to Grand Canyon. I want to thank Jackie Dokken for taking over the Deputy Clerk job, which enabled me to be gone 2 weeks.
- We received the official LGA certification. Carlos will receive \$124,770.
- We received a response pertaining to our request to US Senate for funding for our New Fire Hall project: the answer is NO.
- However, we did receive a brighter response from the MN Senate regarding our Capital Investment Request for Carlos Fire Station: we have been selected to be on the list of those who are being considered for funding. The date will be August 15 from 12:15pm to 12:45pm. We need to get a presentation together to try to convince them!!! The Council appointed Ronna Berghoff, Ashley Wildman, and Fire Chief Colton Steidl to put together a presentation and to meet the Committee when they come.

e.) Fire Department Report: Fireman TJ Carlson

| CARLOS FIRE DEPT. CALL LOG JUNE 2023 | | | | | | |
|--------------------------------------|-----------------------|--------------------|------------------------|----------------------|-------------------|---------------|
| | <u>City of Carlos</u> | <u>Belle River</u> | <u>Carlos Township</u> | <u>Alex Township</u> | <u>Mutual Aid</u> | <u>TOTALS</u> |
| MEDICAL | 3 | 1 | 11 | 0 | 0 | 15 |
| FIRE RESCUE | 0 | 0 | 3 | 0 | 0 | 3 |

f.) Ball Park Committee Report: Season is done; except for play-offs.

g.) Sheriff Department Log: Looks OK; prefer there to be more patrol of County Rd. 9

UNFINISHED BUSINESS

A. Discussion on “Nuisance Properties” Suggested: pictures be printed and sent along with letters; also include specific ordinance that needs to be observed. First letter will include 30 day notice; second letter send certified with Douglas County Sheriff Notice; third notice will be from Douglas County Sheriff.

B. NEW FIRE HALL

(1.) Capital Investment Committee Tour , Aug 15, 2023 - already discussed

(2.) Joint Powers Agreement Draft was distributed for comments:

- Good that it specifically states that the joint powers is for the building – NOT the day to day administration
- Township had question on “how are percentages derived”. The answer is “it is derived from property values for fire protection area officially posted by Douglas County”.
- Should be noted that operating costs will increase.
- Question on “if the grant comes through, could Carlos handle this without a Joint Powers?” Comments responding to that were that it would still be good to have the Joint Powers.
- Noted that the Joint Powers only pertains to the building; land is leased from Dist 206.
- Discussed major improvements; if below \$10,000, City of Carlos just take care of it, but notify townships with a phone call.
- EDA is different than Joint Powers. EDA is required to obtain financing.
- Voting power weighted: 2 members from Carlos City, 2 members from Carlos Township, 1 member from Belle River Township.

C. DONNIE FROEMMING Preliminary Plat for Phase Two: to be discussed at future meeting

D. Pavement Management Plan: Jared discussed this earlier in his report

NEW BUSINESS

A. CITY CANNABIS ORDINANCE

- Should not put a moratorium against it because it would bring in business to the town.
- Look into what LMC has to say on this issue
- Per State law, cannot be sold before 18 months from now. Should get ordinance in place so we are prepared if someone approaches City to open shop.
- Per State law, only 1 retailer for every 12,000 population. State issues License to sell; City has authority to register business.

B. PRELIMINARY PROPOSED LEVY DUE OCT.2, 2023: Need to schedule budget meeting.

August 23 at 6:30pm

MISCELLANEOUS:

- Todd Burgess stated he will not be here the October 12th meeting; James Young said he will also not be in attendance at the October Council meeting
- One further note on Joint Powers Agreement: will need to get obtain the consent of ISD 206 to form Joint Powers Organization.
- Carol Steidl's daughter asked to be the contact person regarding tree on her mother's property. Todd Burgess said he would take care of it.

REMINDERS of UPCOMING EVENTS:

- Herby's will be having street dance on August 12th.

ADJOURNMENT: Ashley Wildman made a motion to adjourn the meeting; James Young seconded it. Motion passed. Meeting Adjourned at 8:53pm



Lori D. Johnson, City of Carlos Clerk/Treasurer