

MINUTES of: City of Carlos Regular Council Meeting

City Hall/ Office, Carlos, Minnesota

Thursday, August 11, 2022 7:00 PM

Meeting was available to be attended in person or over Zoom

1. Mayor Todd Burgess called City of Carlos Regular Council meeting to order at 7:00pm

2. Pledge of Allegiance @ 7:00 pm

3. **Roll Call** was taken: Mayor Todd Burgess, Council Members Ronna Berghoff, Teresa Zweg, Donna Eveslage, James Young were present. Also in attendance Fire Chief Colten Steidl and City Insurance Agent Clarke Comer. City Clerk/Treasurer Lori Johnson and Comcast Representative Amanda Duerr attended via zoom.

ANNUAL INSURANCE UPDATE, CLARKE COMER: Clarke had met with Todd Burgess (since he is the designated member for the Buildings & Maintenance Committee). They went over the list of City Properties to decide if the current listed values were appropriate. Some changes were recommended. Council agreed with the list of changes. Donna Eveslage made a motion to accept the recommended changes to property values. Ronna Berghoff seconded the motion. Motion passed.

PRESENTATION by COMCAST, Amanda Duerr: Amanda stated that Comcast would like to provide fiber service to Carlos. Because their service would also offer the option for cable TV to residents, there was a franchise agreement required. She assured us that this is not an exclusive agreement; any other provider would be able to also offer services, presumably with a similar agreement of their own. Council responded positively, saying this is something they are definitely interested in. Council requested time to have our Attorney look over the contract and then get back to Comcast.

4. **Meeting Minutes from July 14, 2022.** Motion to Approve June Minutes was made by Ronna Berghoff, seconded by Donna Eveslage. Motion passed.

5. **Mayor requested Petitions from the Public:** Tim Alseben Reported on his work done eliminating beavers from City Ponds (as requested by Carlos) and submitted his Invoice.

6. REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

a.) **Report from Planning Committee for New Fire Hall:** Drawing is completed; now being looked over by engineers for mechanical approval. Still do not have numbers to work with.

b.) **City Treasurer Report given by Lori Johnson**

July 31 Balance City Checking Account:	\$464,010.20
July 31 Balance Savings Account:	\$ 13,115.60
July 31 Balance MPFA Debt Service Fund:	\$104,414.26
July 31 Balance CD#6942:	\$100,000.00
July 31 Balance CD#6204	\$100,000.00
July 31 Balance Bremer Savings Account:	<u>\$164,301.47</u>
Total City of Carlos Assets July 31, 2022:	\$945,841.53
Carlos Fire Department CD #6385	\$ 67,195.85

Receipts for June totaled: \$59,996.74

Disbursements for Month of July: \$103,936.79

Claims #2138 - #2158 for month of August total \$9,800.54

Late Fees on July water bills sent on August 6 totaled: \$395.97

Teresa Zweg made motion to approve the Treasurer's Report and Claims, Donna Eveslage seconded it; motion passed.

c.) **Engineer Report, Jared Voge:** Reported that he reviewed the letter received from the MPCA regarding the City's Wastewater Treatment (NDPES) Permit.

d.) **Public Works Report, Jeff Gunderson not available**

e.) **Carlos Clerk Report, Lori Johnson:**

- Meters read August 2nd. Water bills were done and sent August 7th
Late Fees totaled: \$395.97
- I personally took care of fixing used office chair. It was sold to Mary Fuchs for \$25.00
- I sent out a letter to owners of property at 505 Douglas Avenue pertaining to the requirement of clean up. Because I have tried to contact them several times with no response, I sent this out Certified Mail. It was mailed August 4th. Jeff has contacted Larry Steidl that we will probably have a project for him.

- I realized while watching the Zoom recording of the July meeting that some have misinformation that there are two properties that are zoned Carlos Township before the property that Tony Wiebye is requesting to Annex to City of Carlos. Upon looking closely at map and according to letter from attorney, this property abuts directly to City of Carlos boundary line. The additional two properties that were thought to be Township are actually zoned in City of Carlos. I Published the Notice for Public Hearing of this to be in our September 8th Council meeting in the Echo Press. The appropriate Notices were sent out Certified Mail.
- I attempted to create a Newsletter. I came to an obstacle however; not knowing where to have it printed or who to contact to deliver it. This is something we can hopefully discuss and decide at this meeting. *Council decided to just print the Newsletter in black & white using office printer. Told Clerk to look into 4-H Club or Boy Scouts for delivery.*
- One of the items in the Newsletter needed to be Publicly delivered immediately, so I used our Public Alert System. This was the Notice that the time to file for Local Carlos office is August 2 - August 16th @5pm.
- The Primary is being held Tuesday August 9th in the City Office-Hall. Sue Midboe is the official Head Judge now and has been handling all the details pertaining to that.
- The brief meeting I had with Gail Leverson (grant writer) I received pretty much the same as what Ronna reported: she would guide and assist us all through the process; charging us if and when she actually prepares a report for us. One thing she did say, that I think is important to think about, is that the grant writing process will take at least a year.
- I have sent Council YTD Budgets on all Funds. I will incorporate the projected amounts for 2023 before our Budget meeting August 24th.

f.) Fire Department Report: Fire Chief Colten Steidl

CARLOS FIRE DEPT. CALL LOG JULY 2022					
	<u>City of Carlos</u>	<u>Belle River</u>	<u>Carlos Township</u>	<u>Alex Township</u>	<u>TOTALS</u>
MEDICAL	4	1	11	1	17
FIRE/RESCUE			3		3

g.) Ball Park Committee Report: Regular Season is over. Possibility of Alex Tech College Baseball Team wanting to use our field; Clarke Comer will let us know.

h.) Sheriff Department Log: Report good; they included Carlos Dayz as a part of their logged hours.

UNFINISHED BUSINESS

- A. Signs on Highway:** Donna Eveslage reported that she had contacted Rose City Canopy and they said the signs on highway will be done by end of September.
- B. Solar Speed Signs:** Donna Eveslage reported that her research had found the price for 3 Solar Signs would be approximately \$10,000. Council discussed and decided it was worth the cost and told Donna to go ahead and order them. Ronna Berghoff made the motion to accept this project and cost for Solar Speed Signs and to proceed with purchasing them. Todd Burgess seconded the motion. Motion passed.
- C. Obtaining Gravel for Alleys, etc.:** Jeff has called and texted Tim Sukke Excavating at least a couple of times to obtain gravel for this year. He has not responded. Should we get it from somewhere else?
Council decided to wait one more month before going somewhere else.

NEW BUSINESS

- A. Survey stakes in “alley” along Real Deal Addition behind Water Treatment plant, etc.**
It looks as if the plans for the alley would require moving power lines. Is this what we want?
Council responded “wait and see”. Possibly make some inquiries as to who put stakes in.

MISCELLANEOUS:

REMINDERS of UPCOMING EVENTS: No Community Night Out this year; Lions decided not to sponsor it this year. Reminder August 24th Budget Meeting.

ADJOURNMENT: Ronna Berghoff made a motion to adjourn the meeting; Teresa Zwieg seconded it. Motion passed. Meeting Adjourned at 8:30 pm.

Lori D. Johnson

Lori D. Johnson, City of Carlos Clerk/Treasurer