

Storm Damage Assessment Procedure

1. When your jurisdiction has damage to public infrastructure following a weather event contact Douglas County Emergency Management within 24 hours:
 - a. Julie Anderson, EM juliea@co.douglas.mn.us or 320-304-7115
 - b. Mark McCabe, Deputy EM wcmnems@gctel.com (M-F) 320-762-1881 (landline)
2. Document downed trees impacting public infrastructure prior to removal of debris when possible. (Taking a picture with a cell phone is adequate)
3. Damage assessment assistance will be provided in coordination with Douglas County Emergency Management. Eligible expenses include:
 - a. Debris removal – must be in the public interest and necessary to eliminate immediate threats to lives, public health and safety
 - b. Emergency protective measures – search and rescue, EOC activation, evacuations, detour and warning signs, emergency pumping etc.
 - c. Roads & Bridges
 - d. Water Control Facilities
 - e. Buildings & Equipment (government owned and certain nonprofits)
 - f. Utilities
 - g. Parks, recreation and other, including: playground equipment, tennis courts, public boat docks, piers, picnic tables, mass transit facilities
4. Damage to private homes and businesses may be assessed for potential loans through the Small Business Administration or grants through Minnesota Housing Finance Agency. This assessment will also be done in coordination with Douglas County Emergency Management.
5. Douglas County Emergency Management will accompany local officials to the impacted area to document damage that could lead to a state or federal disaster declaration. The state indicator for Douglas County is relatively low so it is very important that all eligible damage is documented.
6. A preliminary damage assessment form is included in this email. Instructions on its use will be provided by Douglas County Emergency Management.

FEMA PUBLIC ASSISTANCE PROGRAM

FY21 v.1

Federal Per Capita Damage Indicators

Fiscal Year October 1, 2020-September 30, 2021

MINNESOTA	Census 2010	Multiplier	Indicator	Fire Mgt Assistance Calendar Year 2019	Individual \$397,794	Cumulative \$1,193,383		
COUNTY	Population	Multiplier	Indicator	COUNTY	Population	Multiplier	indicator	
Aitkin	16,202	\$3.89	\$63,025.78	Morrison	33,198	\$3.89	\$129,140.22	
Anoka	330,844	\$3.89	\$1,286,983.16	Mower	39,163	\$3.89	\$152,344.07	
Becker	32,504	\$3.89	\$126,440.56	Murray	8,725	\$3.89	\$33,940.25	
Beltrami	44,442	\$3.89	\$172,879.38	Nicollet	32,727	\$3.89	\$127,308.03	
Benton	38,451	\$3.89	\$149,574.39	Nobles	21,378	\$3.89	\$83,160.42	
Big Stone	5,269	\$3.89	\$20,496.41	Norman	6,852	\$3.89	\$26,654.28	
Blue Earth	64,013	\$3.89	\$249,010.57	Olmsted	144,248	\$3.89	\$561,124.72	
Brown	25,893	\$3.89	\$100,723.77	Otter Tail	57,303	\$3.89	\$222,908.67	
Carlton	35,386	\$3.89	\$137,651.54	Pennington	13,930	\$3.89	\$54,187.70	
Carver	91,042	\$3.89	\$354,153.38	Pine	29,750	\$3.89	\$115,727.50	
Cass	28,567	\$3.89	\$111,125.63	Pipestone	9,596	\$3.89	\$37,328.44	
Chippewa	12,441	\$3.89	\$48,395.49	Polk	31,600	\$3.89	\$122,924.00	
Chisago	53,887	\$3.89	\$209,620.43	Pope	10,995	\$3.89	\$42,770.55	
Clay	58,999	\$3.89	\$229,506.11	Ramsey	508,640	\$3.89	\$1,978,609.60	
Clearwater	8,695	\$3.89	\$33,823.55	Red Lake	4,089	\$3.89	\$15,906.21	
Cook	5,176	\$3.89	\$20,134.64	Redwood	16,059	\$3.89	\$62,469.51	
Cottonwood	11,687	\$3.89	\$45,462.43	Renville	15,730	\$3.89	\$61,189.70	
Crow Wing	62,500	\$3.89	\$243,125.00	Rice	64,142	\$3.89	\$249,512.38	
Dakota	398,552	\$3.89	\$1,550,367.28	Rock	9,687	\$3.89	\$37,682.43	
Dodge	20,087	\$3.89	\$78,138.43	Roseau	15,629	\$3.89	\$60,796.81	
Douglas	36,009	\$3.89	\$140,075.01	St. Louis	200,226	\$3.89	\$778,879.14	
Faribault	14,553	\$3.89	\$56,611.17	Scott	129,928	\$3.89	\$505,419.92	
Fillmore	20,866	\$3.89	\$81,168.74	Sherburne	88,499	\$3.89	\$344,261.11	
Freeborn	31,255	\$3.89	\$121,581.95	Sibley	15,226	\$3.89	\$59,229.14	
Goodhue	46,183	\$3.89	\$179,651.87	Stearns	150,642	\$3.89	\$585,997.38	
Grant	6,018	\$3.89	\$23,410.02	Steele	36,576	\$3.89	\$142,280.64	
Hennepin	1,152,425	\$3.89	\$4,482,933.25	Stevens	9,726	\$3.89	\$37,834.14	
Houston	19,027	\$3.89	\$74,015.03	Swift	9,783	\$3.89	\$38,055.87	
Hubbard	20,428	\$3.89	\$79,464.92	Todd	24,895	\$3.89	\$96,841.55	
Isanti	37,816	\$3.89	\$147,104.24	Traverse	3,558	\$3.89	\$13,840.62	
Itasca	45,058	\$3.89	\$175,275.62	Wabasha	21,676	\$3.89	\$84,319.64	
Jackson	10,266	\$3.89	\$39,934.74	Wadena	13,843	\$3.89	\$53,849.27	
Kanabec	16,239	\$3.89	\$63,169.71	Waseca	19,136	\$3.89	\$74,439.04	
Kandiyohi	42,239	\$3.89	\$164,309.71	Washington	238,136	\$3.89	\$926,349.04	
Kittson	4,552	\$3.89	\$17,707.28	Watsonwan	11,211	\$3.89	\$43,610.79	
Koochiching	13,311	\$3.89	\$51,779.79	Wilkin	6,576	\$3.89	\$25,580.64	
Lac qui Parle	7,259	\$3.89	\$28,237.51	Winona	51,461	\$3.89	\$200,183.29	
Lake County	10,866	\$3.89	\$42,268.74	Wright	124,700	\$3.89	\$485,083.00	
Lake of the Woods	4,045	\$3.89	\$15,735.05	Yellow Medicine	10,438	\$3.89	\$40,603.82	
Le Sueur	27,703	\$3.89	\$107,764.67	TRIBAL	Population	Multiplier	Indicator	
Lincoln	5,896	\$3.89	\$22,935.44		Bois Forte	657	\$3.89	\$2,555.73
Lyon	25,857	\$3.89	\$100,583.73		Fond du Lac	3,728	\$3.89	\$14,501.92
McLeod	36,651	\$3.89	\$142,572.39		Grand Portage	557	\$3.89	\$2,166.73
Mahnomen	5,413	\$3.89	\$21,056.57		Leech Lake	10,205	\$3.89	\$39,697.45
Marshall	9,439	\$3.89	\$36,717.71		Lower Sioux	335	\$3.89	\$1,303.15
Martin	20,840	\$3.89	\$81,067.60		Mille Lacs	4,548	\$3.89	\$17,691.72
Meecker	23,300	\$3.89	\$90,637.00		Prairie Island	177	\$3.89	\$688.53
Mille Lacs	26,097	\$3.89	\$101,517.33		Red Lake	5,162	\$3.89	\$20,080.18
					Shakopee			
					Mdewakanton Sioux	266	\$3.89	\$1,034.74
					Upper Sioux	57	\$3.89	\$221.73
					White Earth	9,188	\$3.89	\$35,741.32

IHP \$36,000
 Large Project \$132,800
 Project Threshold \$3,320

MINNESOTA STATE PUBLIC ASSISTANCE PROGRAM

FY21 v.1

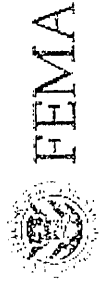
State Per Capita Damage Indicators

Fiscal Year October 1, 2020-September 30, 2021

COUNTY	Population	Multiplier	Indicator	COUNTY	Population	Multiplier	indicator
Aitkin	16,202	\$1.945	\$31,512.89	Morrison	33,198	\$1.945	\$64,570.11
Anoka	330,844	\$1.945	\$643,491.58	Mower	39,163	\$1.945	\$76,172.04
Becker	32,504	\$1.945	\$63,220.28	Murray	8,725	\$1.945	\$16,970.13
Beltrami	44,442	\$1.945	\$86,439.69	Nicollet	32,727	\$1.945	\$63,654.02
Benton	38,451	\$1.945	\$74,787.20	Nobles	21,378	\$1.945	\$41,580.21
Big Stone	5,269	\$1.945	\$10,248.21	Norman	6,852	\$1.945	\$13,327.14
Blue Earth	64,013	\$1.945	\$124,505.29	Olmsted	144,248	\$1.945	\$280,562.36
Brown	25,893	\$1.945	\$50,361.89	Otter Tail	57,303	\$1.945	\$111,454.34
Carlton	35,386	\$1.945	\$68,825.77	Pennington	13,930	\$1.945	\$27,093.85
Carver	91,042	\$1.945	\$177,076.69	Pine	29,750	\$1.945	\$57,863.75
Cass	28,567	\$1.945	\$55,562.82	Pipestone	9,596	\$1.945	\$18,664.22
Chippewa	12,441	\$1.945	\$24,197.75	Polk	31,600	\$1.945	\$61,462.00
Chisago	53,887	\$1.945	\$104,810.22	Pope	10,995	\$1.945	\$21,385.28
Clay	58,999	\$1.945	\$114,753.06	Ramsey	508,640	\$1.945	\$989,304.80
Clearwater	8,695	\$1.945	\$16,911.78	Red Lake	4,089	\$1.945	\$7,953.11
Cook	5,176	\$1.945	\$10,067.32	Redwood	16,059	\$1.945	\$31,234.76
Cottonwood	11,687	\$1.945	\$22,731.22	Renville	15,730	\$1.945	\$30,594.85
Crow Wing	62,500	\$1.945	\$121,562.50	Rice	64,142	\$1.945	\$124,756.19
Dakota	398,552	\$1.945	\$775,183.64	Rock	9,687	\$1.945	\$18,841.22
Dodge	20,087	\$1.945	\$39,069.22	Roseau	15,629	\$1.945	\$30,398.41
Douglas	36,009	\$1.945	\$70,037.51	St. Louis	200,226	\$1.945	\$389,439.57
Faribault	14,553	\$1.945	\$28,305.59	Scott	129,928	\$1.945	\$252,709.96
Fillmore	20,866	\$1.945	\$40,584.37	Sherburne	88,499	\$1.945	\$172,130.56
Freeborn	31,255	\$1.945	\$60,790.98	Sibley	15,226	\$1.945	\$29,614.57
Goodhue	46,183	\$1.945	\$89,825.94	Stearns	150,642	\$1.945	\$292,998.69
Grant	6,018	\$1.945	\$11,705.01	Steele	36,576	\$1.945	\$71,140.32
Hennepin	1,152,425	\$1.945	\$2,241,466.63	Stevens	9,726	\$1.945	\$18,917.07
Houston	19,027	\$1.945	\$37,007.52	Swift	9,783	\$1.945	\$19,027.94
Hubbard	20,428	\$1.945	\$39,732.46	Todd	24,895	\$1.945	\$48,420.78
Isanti	37,816	\$1.945	\$73,552.12	Traverse	3,558	\$1.945	\$6,920.31
Itasca	45,058	\$1.945	\$87,637.81	Wabasha	21,676	\$1.945	\$42,159.82
Jackson	10,266	\$1.945	\$19,967.37	Wadena	13,843	\$1.945	\$26,924.64
Kanabec	16,239	\$1.945	\$31,584.86	Waseca	19,136	\$1.945	\$37,219.52
Kandiyohi	42,239	\$1.945	\$82,154.86	Washington	238,136	\$1.945	\$463,174.52
Kittson	4,552	\$1.945	\$8,853.64	Watsonwan	11,211	\$1.945	\$21,805.40
Koochiching	13,311	\$1.945	\$25,889.90	Wilkin	6,576	\$1.945	\$12,790.32
Lac qui Parle	7,259	\$1.945	\$14,118.76	Winona	51,461	\$1.945	\$100,091.65
Lake County	10,866	\$1.945	\$21,134.37	Wright	124,700	\$1.945	\$242,541.50
Lake of the Woods	4,045	\$1.945	\$7,867.53	Yellow Medicine	10,438	\$1.945	\$20,301.91
Le Sueur	27,703	\$1.945	\$53,882.34				
Lincoln	5,896	\$1.945	\$11,467.72	TRIBAL	Population	Multiplier	Indicator
Lyon	25,857	\$1.945	\$50,291.87	Bois Forte	657	\$1.945	\$1,277.87
McLeod	36,651	\$1.945	\$71,286.20	Fond du Lac	3,728	\$1.945	\$7,250.96
Mahnomen	5,413	\$1.945	\$10,528.29	Grand Portage	557	\$1.945	\$1,083.37
Marshall	9,439	\$1.945	\$18,358.86	Leech Lake	10,205	\$1.945	\$19,848.73
Martin	20,840	\$1.945	\$40,533.80	Lower Sioux	335	\$1.945	\$651.58
Meeker	23,300	\$1.945	\$45,318.50	Mille Lacs	4,548	\$1.945	\$8,845.86
Mille Lacs	26,097	\$1.945	\$50,758.67	Prairie Island	177	\$1.945	\$344.27
				Red Lake	5,162	\$1.945	\$10,040.09
				Shakopee			
				Mdewakanton Sioux	266	\$1.945	\$517.37
				Upper Sioux	57	\$1.945	\$110.87
				White Earth	9,188	\$1.945	\$17,870.66
Large Project		\$132,800.00					
Project Threshold		\$3,320.00					

FEMA CATEGORIES AND EXAMPLES OF COMMON ELIGIBLE WORK

A	B	C	D	E	F	G
<p>Debris Removal</p>	<p>Emergency Protective Measures</p>	<p>Roads & Bridges</p>	<p>Water Control Facilities</p>	<p>Buildings & Equipment</p>	<p>Utilities</p>	<p>Parks, Recreation, & Other</p>
<p>Debris removal must be in the public interest and necessary to:</p> <ul style="list-style-type: none"> • Eliminate immediate threats to lives, public health & safety; • Eliminate immediate threats of significant damage to improved public or private property <p>Trees and Woody Debris Building Components Sand, Mud, Silt, & Gravel Removal of Temporary Levees</p>	<p>Search & Rescue Security Emergency Pumping Sandbagging Detour & Warning Signs EOC Activation Emergency & Temporary Repairs Overhead Power Lines Emergency Medical Facilities Emergency Evacuations Activities undertaken before, during and following a disaster to save lives, protect improved property</p>	<p>Roads</p> <ul style="list-style-type: none"> • Surfaces • Bases • Shoulders • Ditches • Drainage Structures • Low Water Crossings <p>Bridges</p> <ul style="list-style-type: none"> • Decking & Pavement • Piers • Girders • Abutments • Slope Protection • Approaches <p>Slope Failures</p>	<p>Dams and Reservoirs Levees Engineered drainage Channels Canals Aqueducts Sediment Basins Shore Protective Devices Irrigation Facilities Pumping Facilities</p>	<p>Buildings Structural Components Interior Systems</p> <ul style="list-style-type: none"> • Electrical • Mechanical • Contents 	<p>Water Treatment Plants Power Generation & Distribution Facilities</p> <ul style="list-style-type: none"> • Natural Gas Systems • Wind Turbines • Generators • Substations • Power Lines 	<p>Playground Equipment Swimming Pools Bath Houses Tennis courts Boat Docks Piers Picnic Tables Golf Courses Fish Hatcheries Mass Transit Facilities</p>





Initial Damage Assessment

Initial Damage Assessments are the first method of reporting disaster-related damages. Local impacts are reported in this assessment. The local government collects the damage assessments and forwards the information to the county emergency manager. The county emergency manager is then responsible for reviewing the damage county-wide and submitting the information to Homeland Security and Emergency Management. Submitted forms should include: Individual Assistance Housing Street Sheet, Public Assistance Initial Damage Assessment Calculation Worksheet, and Damage and Impact Assessment Report.

Housing Street Sheets

Local government inspectors should record home damages on the forms known as street sheets. Housing damage will be classified as affected, minor, major, or destroyed. Residences will be reported as owner-occupied or renter-occupied. Non-primary addresses, utility outages, water depth and insurance should be marked on the form.

Public Assistance Initial Damage Assessment Calculation Worksheet

Damages to public infrastructure are reported by categories A through G. Categories A and B are for emergency protective measures, and categories C through G are for permanent repair. Each local jurisdiction will report total damages using these categories. The amount to be reported should be uninsured losses to bring a facility back to pre-disaster condition. County emergency managers will summarize all

jurisdictions on the Public Assistance Initial Damage Assessment Calculation Worksheet.

Damage and Impact Assessment Reports

The damage and impact assessment report should be completed with the disaster damage details. Summaries of the event and emergency responders' actions help describe the severity and magnitude of the event to the county. Individual assistance information should be a total of the housing street sheets county-wide. Additional information should be collected regarding evacuations, sheltering and temporary housing needs.

Business and agricultural damages are also reported on this form. This is where disaster unemployment, agricultural losses and the economic impact to the disaster area are recorded. Providing an estimate on how long the businesses and agricultural industries will be affected will help identify community needs.

A summary of the public assistance damages county-wide is reported on this form. Additional information on the impacts to the county are recorded in terms of emergency work and permanent work.

This fact sheet augments planning; it does not supersede any plans, procedures or guidelines currently in use.

Homeland Security and Emergency Management
Phone: 651-201-7400
Website: hsem.dps.mn.gov



State Public Assistance Program

This document summarizes the process and requirements needed to be considered for state public assistance following a disaster or emergency where a county or the state does not qualify for federal assistance.

- The county or state must declare an emergency during the incident period.
- The county must submit a completed HSEM Initial Damage and Impact Assessment Report.
- HSEM will review the county Initial Damage and Impact Assessment Report to verify that the reported costs and damages are eligible under the program requirements.
- HSEM will review all county assessment reports submitted to determine whether a federal or state Preliminary Damage Assessment (PDA) should be conducted.
- If the damages fall below what is required to be considered for a federal disaster declaration, HSEM will advise the impacted county or counties that their emergency manager(s) will need to submit a formal email to the HSEM director requesting that a state preliminary damage assessment (PDA) be conducted in their county.
- HSEM, in conjunction with local officials, will conduct a state PDA to determine the official level of damages at that point.
- If the PDA reveals eligible costs and damages that meet or exceed 50 percent of the assessed county's federal damage indicator, the county board must pass a resolution requesting state disaster assistance as provided in Minnesota Statutes Chapter 12B.30.
- HSEM will compile the documents received from the impacted county or counties and submit them to the Governor for consideration.
- If the Governor determines that state disaster assistance is warranted, HSEM will meet with the impacted county or counties and their impacted communities to conduct a state applicant briefing to begin the reimbursement process.

This fact sheet augments planning; it does not supersede any plans, procedures or guidelines currently in use.

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