

City of Carlos

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CITY CLERK REPORT-FEBRUARY 2021

- 1.) **Posted Meter Readings.** Bills were mailed out February 6, before the 2:45pm deadline.
- 2.) **Received Invoices from Rose City Canopy for their work at Ball Field.** They said it would be cheaper if Alex Electric billed us directly. I have those bills all included in Claims. They are wondering what more we would like them to do at ballfield this year (when we get out of this terrible deep freeze). I have included a Spreadsheet Report on how much we have spent vs. what is available, per our budget.
- 3.) **Worked with Evan from XS Consulting.** He helped me set up the Email transfer from the old computer to new Email office@cityofcarlos.com. He also helped with some Zoom questions.
- 4.) **Continued working with CLA Auditors.** They would like to Present their report at our March Meeting. There are just a couple of Related Party documents that need to be signed and submitted.
- 5.) **Got Information as to cost of a phone line in Event Center.** Per suggestion of Council, I called Gardonville to see exactly what is included with the contract with them. The phone lines for the Event Center and the Office are *NOT* part of the current contract- but they said they would be glad to work with us to set up service at that location. I also called Century Link to find out what the cost would be from them to re-connect service at the Event Center. I have a Spreadsheet with the Cost Comparisons for Council to review, discuss and decide.

