

## Carlos Area Fire Joint Powers Agreement (JPA) Meeting Minutes

**Date:** Monday, January 26th, 2026

**Start Time:** 6:30 PM

**Location:** Carlos City Office

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### 1. Call to Order

- Roll Call / Members Present
    - Ronna Berghoff, City of Carlos
    - Jon Trenne, City of Carlos
    - Jake Steidl, Carlos Fire Department
    - Colten Steidl, Carlos Fire Department Chief
    - Bill Krivanek, Carlos Township
    - Dwayne Waldorf, Carlos Township
    - Andy Miller, Belle River Township - Absent
    - Joe Cecko, Joe Cecko Construction
  - Introduction of Board and those in attendance.
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### 2. Approval of Meeting Minutes

- Review and approval of minutes from Jan 12th, 2025
    - Motion to approve minutes: **Waldorf, second Berghoff – Passed**
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### 3. Reports

#### a. Treasurer's Report

- No Treasurer Report

### 4. Old Business

#### a. Project Discussion

- Discussion with Joe Cecko and Board determining how we will Solicit 2 CM at risk proposals
  - Statute requirements to obtain proposals and publication requirements
  - Public notification noted in the statute states notice needs to be advertised in the manner as designated by the municipality - we discussed City of Carlos website
  - We need to get at least 2 competitive proposals.
  - Preconstruction Services = Summer 2026; Construction Start = Fall 2026

- Talked about when these should be advertised and best timing of putting this out.
- Annual Meeting discussion and how we want to increase attendance and ensure clear communication.
  - We need an economical footprint to get little bit of information and see if 2.1 million max from Ringdahl so that we have some material for annual meetings
  - 75x121
  - Invite residents to a Fire Hall open house prior to the meetings to show the need for space.

## 5. New Business

### a. Building Committee

- Committee Members:
  - Mike Swendsrud – Not Present
  - Lawrence Keenan – Not Present
  - Fire Department Members
    - 2-3 Fireman

## 6. Miscellaneous

### a. None

## 7. Next Meeting Date and Time

- Confirm: **February 9, 2025** – 6:30 PM at **Carlos City Hall**
- Preliminary Agenda Items:
  - Discuss next steps forward and prep for Township Annual meetings, so prepared with clearer numbers for conceptual design to educate Carlos and Belle River Township residents.

## 8. Adjournment

- Motion to adjourn: **Krivanek, second Berghoff – passed.**
- Adjournment time recorded: 8:20 pm
- Notes completed by: Ronna Berghoff, Carlos Area Fire JPA, Secretary; City of Carlos, Mayor

**JPA BOARD CONTACT INFORMATION:**

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