

Carlos Area Fire Joint Powers Agreement (JPA) Meeting Minutes

Date: Monday, January 26th, 2026

Start Time: 6:30 PM

Location: Carlos City Office

1. Call to Order

- Roll Call / Members Present
 - Ronna Berghoff, City of Carlos
 - Jon Trenne, City of Carlos
 - Jake Steidl, Carlos Fire Department
 - Colten Steidl, Carlos Fire Department Chief
 - Bill Krivanek, Carlos Township
 - Dwayne Waldorf, Carlos Township
 - Andy Miller, Belle River Township - Absent
 - Joe Cecko, Joe Cecko Construction
- Introduction of Board and those in attendance.

2. Approval of Meeting Minutes

- Review and approval of minutes from Jan 12th, 2025
 - Motion to approve minutes: **Waldorf, second Berghoff – Passed**

3. Reports

a. Treasurer's Report

- No Treasurer Report

4. Old Business

a. Project Discussion

- Discussion with Joe Cecko and Board determining how we will Solicit 2 CM at risk proposals
 - Statute requirements to obtain proposals and publication requirements
 - Public notification noted in the statute states notice needs to be advertised in the manner as designated by the municipality - we discussed City of Carlos website
 - We need to get at least 2 competitive proposals.
 - Preconstruction Services = Summer 2026; Construction Start = Fall 2026

- Talked about when these should be advertised and best timing of putting this out.
- Annual Meeting discussion and how we want to increase attendance and ensure clear communication.
 - We need an economical footprint to get little bit of information and see if 2.1 million max from Ringdahl so that we have some material for annual meetings
 - 75x121
 - Invite residents to a Fire Hall open house prior to the meetings to show the need for space.

5. New Business

a. Building Committee

- Committee Members:
 - Mike Swendsrud – Not Present
 - Lawerence Keenan – Not Present
 - Fire Department Members
 - 2-3 Fireman

6. Miscellaneous

a. None

7. Next Meeting Date and Time

- Confirm: **February 9, 2025 – 6:30 PM at Carlos City Hall**
- Preliminary Agenda Items:
 - Discuss next steps forward and prep for Township Annual meetings, so prepared with clearer numbers for conceptual design to educate Carlos and Belle River Township residents.

8. Adjournment

- Motion to adjourn: **Krivanek, second Berghoff – passed.**
- Adjournment time recorded: 8:20 pm
- Notes completed by: Ronna Berghoff, Carlos Area Fire JPA, Secretary; City of Carlos, Mayor

JPA BOARD CONTACT INFORMATION:

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