

Carlos Area Fire Joint Powers Agreement (JPA) Meeting Minutes

Date: Wednesday, July 28, 2025

Start Time: 6:30 PM

Location: Carlos City Office

1. Call to Order

- Roll Call / Members Present
 - Ronna Berghoff, City of Carlos
 - Colten Steidl, Carlos Fire Department
 - James Young, City of Carlos
 - Bill Krivanek, Carlos Township
 - Dwayne Waldorf, Carlos Township
 - Andy Miller, Belle River Township
 - Adam Luckhardt, Bolton and Menk
 - Attendance list
 - Introduction of Board
-

2. Approval of Meeting Minutes

- Review and approval of minutes from July 14, 2025
 - Motion to approve minutes: **Waldorf, second Krivanek – Passed**
-

3. Reports

a. Treasurer's Report

- No Treasurer Report – once a month only.
- Pay bill to Bolton and Menk \$17,854.27
 - Motion to approve: **Waldorf, second Miller, - Passed**

4. Old Business

a. Project Discussion

- Suggested reduced project discussion and changes we are considering:
 - Change in precast to a wood framed/steel sided
 - Decrease in garage doors – hybrid; some pull through and some back in

- Decrease in apparatus bays by 1
- Take out hose-tower and wash bay
- Decrease meeting room space and kitchen area
- No fire sprinkler
- Subdivide apparatus bay
- These combined decreases sq feet from approximately 14,200 to 12,600

b. Change location

- Discussion with Gary Lein about his property – open to offers, but non-committal about his price. Farmland going rate is about \$20-30,000 an acre.
- JPA board decided that staying in current location and keeping true to 99 year lease with Dist. 206.

c. Current Statues

- At a standstill – due to funding with Carlos Township and having to levy for more funds.
 - Meeting Sept 4th.

5. New Business

a. JPA Agreement and Bylaws

- Discussion with Fryberger and Murray about new agreement/statute authority. An engagement letter was presented, refer to attachment. \$10,000 to retain Fryberger to re-write JPA agreement.
- Looked at numbers in regard to bonding as a whole entity vs just through Carlos Township.

b. Carlos Township Funding

- Meeting in Sept, therefore at a pause until that vote/meeting, **only need to meeting 1 time in August. That meeting will be Aug 25th.**

c. Building Committee

- Committee Members:
 - Mike Swendsrud
 - Lawrence Keenan
 - Fire Department Members
 - 2-3 Fireman
 - Not present at the meeting tonight.
 - *Discussed that they have the authority to take the plans to construction companies and get feedback, to bring back to the JPA board meeting for discussion. They can not spend any money.*

d. Fundraising

- People can donate to have their name displayed in some way. Continue to discuss this.
-

6. Miscellaneous

a. No miscellaneous

7. Next Meeting Date and Time

- Confirm: **Aug 25th, 2025** – 6:30 PM at **Carlos City Hall (NO MEETING ON AUG 11th)**
 - Preliminary Agenda Items:
 - Continued Project Review
 - Discussion on JPA Agreement changes
-

9. Adjournment

- Motion to adjourn: **Waldorf, second Berghoff– passed.**
- Adjournment time recorded: 8:00 pm
- Notes completed by: Ronna Berghoff, Carlos Area Fire JPA, Secretary; City of Carlos, Mayor

JPA BOARD CONTACT INFORMATION:

Dwayne Waldorf - Dwayne.waldorf@icloud.com; (320) 219-0409

Andy Miller - andysautorepair1@gmail.com; (320) 815-4142

Colten Steidl – cfd1251@gmail.com; (320) 766-0183

Bill Krivanek - bkrivanek1961@gmail.com; (320) 815-9751

Ronna Berghoff – rberghoff@cityofcarlos.com; (320) 491-1892

James Young – jyoung@cityofcarlos.com; (320) 805-0294