

Carlos Area Fire Joint Powers Agreement (JPA) Meeting Minutes

Date: Monday, August 25th, 2025

Start Time: 6:30 PM

Location: Carlos City Office

1. Call to Order

- Roll Call / Members Present
 - Ronna Berghoff, City of Carlos
 - Colten Steidl, Carlos Fire Department
 - James Young, City of Carlos
 - Bill Krivanek, Carlos Township
 - Dwayne Waldorf, Carlos Township
 - Andy Miller, Belle River Township (absent)
 - Adam Luckhardt, Bolton and Menk
 - Attendance list
 - Introduction of Board
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2. Approval of Meeting Minutes

- Review and approval of minutes from July 28, 2025
 - Motion to approve minutes: **Krivanek, second, Berghoff – Passed**
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3. Reports

a. Treasurer's Report

- No bills
- Current Balance \$9,994.16
 - Motion to approve: **Berghoff, second Young - Passed**

4. Old Business

a. Project Discussion

- Discussion about how to educate residents about the fire hall project to ensure correct data. Ideas suggested: website, share point/one drive link
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b. Current Statues

- At a standstill – due to funding with Carlos Township and having to levy for more funds.
 - Meeting Sept 4th.
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5. New Business

a. JPA Agreement and Bylaws

- Krivanek talked with Dan Burns, attorney with Fryberger Law Firm, that we are in a holding pattern, therefore not making any changes at this time.

b. Carlos Township Funding

- Meeting on September 4th, for an increase in their levy to funding to pay for what has been spent up to now, and hopes to approve more, to continue with pre-design so we can keep moving forward
- They will also be voting on if Carlos Fire Jurisdiction residents are only allowed to vote/pay or if they change to the whole township paying for this project.

c. Building Committee

- Committee Members:
 - Mike Swendsrud
 - Lawrence Keenan
 - Fire Department Members
 - 2-3 Fireman
 - Not present at the meeting tonight.
 - *Discussed that they have the authority to take the plans to construction companies and get feedback, to bring back to the JPA board meeting for discussion. They can not spend any money.*

d. Fundraising

- People can donate to have their name displayed in some way. Continue to discuss this.
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6. Miscellaneous

- ### **a.**
- Considering an Open House on September 4th, for residents to come and see the fire hall before the Carlos Township meeting, for people to actually see the current condition and size of fire hall
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7. Next Meeting Date and Time

- Confirm: **September 8th, 2025 – 6:30 PM at Carlos City Hall**
 - Preliminary Agenda Items:
 - Continued Project Review
 - Carlos Township Voting Results
 - Building Committee Update
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8. Adjournment

- Motion to adjourn: **Krivanek, second Berghoff– passed.**
- Adjournment time recorded: 7:37 pm
- Notes completed by: Ronna Berghoff, Carlos Area Fire JPA, Secretary; City of Carlos, Mayor

JPA BOARD CONTACT INFORMATION:

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