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CARLOS CLERK REPORT MAY 2024

- 1) Meters read 5/1/24. The work we did with Chad and consulting with the Billing Software company paid off!! We only had 2 residents that we had to go manually take readings. We will continue to investigate those. Water bills were done and sent May 6th. Late Fees this month were \$435.46. On April 16th, 12 Shut Off letters were sent out. At this time there has been one water shut off. There are 3 accounts I was able to get signed up for auto-pay and those also promised to make payments mid-month to get caught up. The one account that was shut off we have not been able to reach, and the neighbors said there doesn't seem to be anyone living there. I will continue to monitor that situation. There is one resident that is in the process of seeking assistance from local charitable organizations. I will also continue to monitor this situation.
- 2) Rose City Sign has repaired one of the stadium lights. They plan to do one more next Friday.
- 3) Teresa came in yesterday with some questions on the reconciliation, primarily about CDs that were closed out and no longer have a balance. Her recommendation was that those entire lines be removed. It made sense to me, so that's what I did. We are going to try to get the Fire Department to open their own regular savings account, so their funds are separated from the general checking.
- 4) I was required to file a report regarding our ARP funds. I was informed that we only have until the end of 2024 to use those funds or we will lose them. We have \$46,012.81 in the ARP account. There is also currently \$8,743 left in the MN Safety Grant – However I have not received the bill for the Firemen's boots yet.