

# MINUTES of: City of Carlos

Meeting was available to be attended in person or over Zoom.

City Hall/ Office, 109 1<sup>st</sup> St W Carlos, MN 56319

Thursday, May 8, 2025, 7:00 PM

Mayor Ronna Berghoff called the City of Carlos Regular Council meeting to order at 7:00pm.

- **Pledge of Allegiance 7:00 pm**
- **Roll Call** was taken by Mayor Ronna Berghoff, Council Persons Ashley Wildman, Damon Bullock, and James Young were present. In attendance: City Clerk Donna Eveslage, Fire Chief Colton Steidl and Deputy Chief Jacob Steidl, Public Works Kalin Hacker, Deputy Clerk Jackie Dokken and Teresa Zwiég. Attending via Zoom Jordan White and Jared Vogel
- **Meeting Minutes from April 10th, 2025, were reviewed.** Ashley Wildman made a motion to approve April minutes; Damon Bullock seconded them. Motion Carried.
- **Mayor requested Petitions from the Public:**
  - No petitions from the public.
  - Jordan White from Clasen & Schiessl CPA presenting audit findings: Summary of Audit in communications letter. Jordan applauded Ronna and Donna for their hard work with stepping in.
    - i. Ashley Wildman made a motion to verbally accept the audit. Damon Bullock 2<sup>nd</sup> the motion. Motion passed.

## REPORTS OF OFFICERS, BOARDS AND COMMITTEES:

### a.) City Treasurer Report

#### MAY TREASURER REPORT

Apr30 Balance City Checking Account:	\$285,153.53
Apr30 Balance Savings Account at First Western:	\$441,558.13
Apr30 Balance MPFA Debt Service Fund:	\$43,854.33
Apr30 Bal CD#1242780 Matures 9/18/2025 4.10%	\$209,870.80
Apr30 Balance Bremer Savings Account	<u>\$491,372.88</u>
<b>Total City of Carlos Assets as of April 30th:</b>	<b><u>\$1,471,809.67</u></b>
<b>Apr30 Balance CFD Savings Account:</b>	<b><u>\$139,661.35</u></b>

Receipts for April totaled: \$44,265.30. Disbursements for April: \$54,424.32.

**TOTAL CLAIMS for the Month of May: \$ 21,654.92**

#### CLAIMS 2848-2871

Date	Vendor	Claim#	Check#		Amount
5/7/2025	Douglas County Sheriff	2848	12040	\$	901.20
5/7/2025	Alex Rubbish	2849	12041	\$	125.79
5/7/2025	D&D Mfg.	2850	12042	\$	240.00
5/7/2025	Brothers Market	2851	12043	\$	340.49
5/7/2025	Jim & Judys	2852	12044	\$	105.55
5/7/2025	Ace Hardware	2853	12045	\$	55.56
5/7/2025	Lakes Area Excavating Inc.	2854	12046	\$	585.00
5/7/2025	Thorton, Dolan Bowen, Klecker	2855	12047	\$	64.00
5/7/2025	Douglas Cty Assessors Office	2856	12048	\$	2,320.00
5/7/2025	Bolton & Menk	2857	12049	\$	233.50
5/7/2025	Douglas Cty Public Works	2858	12050	\$	128.48
5/7/2025	Hawkins	2859	12051	\$	1,699.47
5/7/2025	RMB Environmental Labs	2860	12052	\$	20.00
5/7/2025	Prairie Construction, Gary Lien	2861	12053	\$	567.43
5/7/2025	Tim Sukke Excavating Inc	2862	12054	\$	300.00
5/7/2025	Alex Tech &Comm College	2863	12055	\$	1,022.40

5/7/2025	MN Rural Water Association	2864	12056	\$	450.00
5/7/2025	USA Blue Book	2865	12057	\$	203.22
5/7/2025	Auto Value	2866	12058	\$	26.96
5/7/2025	Menards	2867	12059	\$	482.20
5/7/2025	Finished Lines Striping	2868	12060	\$	700.00
5/7/2025	OmniSite	2869	12061	\$	90.37
5/7/2025	Gopher State One-Call	2870	12062	\$	13.50
5/7/2025	Clasen & Schiessl, CPA Ltd	2871	12063	\$	10,979.80
				\$	<b>21,654.92</b>

Ashley Wildman made a motion to approve May Treasurer Report and Claims; Damon Bullock Seconded it. Motion passed.

**b.) Engineer Report, Jared Voge:**

- Lead service lines grant was submitted no news yet

**C. Public Works Report: Kalin Hacker Reported**

- Mowing started
- The new street sweeper blew a hydraulic hose right after purchasing from Alexandria. Alexandria took care of the labor and Carlos paid for parts
- Report about water usage sent out
- Ruts on ball field filled in. Looking into the type of grass seed to use for covering it.
- Met with Rose City Canopy about lights in the ball field
- Striping is done; new handicap signs put up in new places.
- New streetlights are going in. Ottetail pays for the lights, and the city to replace sections of the sidewalk that needed to be removed due to streetlights being put in.
- Ellingson plumbing came out and looked at plumbing/electrical at ball field. Double door stainless fridge caused electrical shortage to the sprinklers
- Request to purchase chlorine pump to replace exact one is \$5,000-\$7,000 one that is being recommended is \$550.00t through Hawkins. Giving Kalin the ability to choose the best pump option.
- Johnson Jetline yearly contract is \$400.00 this will help get regular service to what we need.
- \$10 donation per load of compost from community when Kalin is available to load compost.

**d.) Carlos Clerk Report:**

- 2 water shut offs to occur on 5/9/25
- Kalin will investigate the front of the Event center for raised concrete to get it painted.
- Traveling Treehouse to use the city park.
- Standing desk options presented. The council allowed Donna to choose between two options.

**e.) Fire Department Report: Fire Chief Colten Steidl**

CARLOS FIRE DEPT. CALL LOG April 2025						
	<u>City of Carlos</u>	<u>Belle River</u>	<u>Carlos Township</u>	<u>Alex Township</u>	<u>Mutual Aid</u>	<u>TOTALS</u>
<b>MEDICAL</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>8</b>
<b>FIRE RESCUE</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>4</b>

- First responder rig any day

**f.) Ball Park Committee Report, Damon Bullock:**

- Ruts on ball field filled in. Looking into the type of grass seed to use for covering it.
- Met with Rose City Canopy about lights in the ball field
- Ellingson plumbing came out and looked at plumbing/electrical at ball field. Double door stainless fridge caused electrical shortage to the sprinklers

**g.) Sheriff Department Log:** Looks good.

## **UNFINISHED BUSINESS**

### **A. NEW FIRE HALL UPDATE:**

- Won't be moving forward until the cost can come down.
- For more information attend the JPA meetings.

**B. BRUSH PILE / CITY DUMP:** Kalin will continue to monitor activity. Person dumping cat tail material back there and in the wrong area.

**C. UPDATE "NUISANCE PROPERTIES"** Property on Co Rd 13 with truck and junk in yard is an eyesore that has been brought up. House with tall fence has many things going in late at night. The resident says he is going to have an auction. A letter was sent to both properties.

**D.** Standing desk options presented. The council allowed Donna to choose between two options.

**E.** Open Council seat still looking for person to fill it.

## **NEW BUSINESS**

**A. City Cleanup Day: May 10<sup>th</sup> 9am to 11am Lions will be helping.**

**B. City wide garage sales May 9th and 10th**

### **MISCELLANEOUS:**

None

**REMINDERS of UPCOMING EVENTS:** City wide garage sales coming up.

**ADJOURNMENT:** Ashley Wildman made a motion to Adjourn; Damon Bullock seconded it. Motion carried. The meeting was adjourned at 9:01pm.

A handwritten signature in cursive script that reads "Ashley Wildman". The signature is written in black ink and is underlined with a thick black line.

Ashley Wildman, City of Carlos Council Member