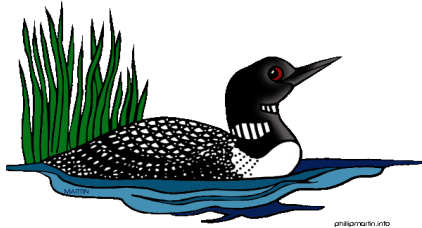


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CARLOS CLERK REPORT NOVEMBER 2024

- 1) Meters read 10/31/24. Water bills were done and sent Wednesday November 6th. Late Fees this month were \$196.19.
- 2) I have a been working with El Dorado Utility Software to convert all of our data to their system. It has been a lot of work; I think it will be good. For the Reading at end of November and December bills will be using El Dorado.
- 3) I have been working with the IT companies we are the most interested in to present their proposals at November's Meeting, along with XS Consulting.
- 4) I attended the Region III Clerk's Meeting in Hancock. It was very interesting and informational. The City of Hancock recently invested in a new building for their City Hall, Meeting Rooms, Library, Fire Hall. It was absolutely beautiful. It makes me think we should update our City Hall with at least a coat of paint and new carpet. There were two presentations. One was on some very interesting ways to respond to the shortage of Day Care Crisis. The other was a five part presentation from Widseth company. One of the main take-aways I received from that is how important City Planning is. It should be a major project done every 5-10 years by an entire Planning Committee, assistance from an engineer planner, and usually will cost thousands of dollars. The plan is flexible to a point and can be tweaked every year as needed. It is NOT something you tell the clerk to come up with.
- 5) Election on November 5th and the prep leading up to it were very busy. I think it was a record breaking turn out for voters. Our Judges did a Fantastic job!!!
- 6) Bolton-Menk Had a notice I was required to post and sent out flyers and letters to many residents for the Service Line Project that say, "any questions-call 852-3000". I have had a lot of calls and I have absolutely no idea of what to tell these people. In my opinion, Bolton-Menk did a half-ways job, collected the grant money and now, like everything else, it is the Clerk's job to take care of finishing it off.

- 7) I have been working with Herby's to help them get their Liquor License renewed. I had to remind them twice to return the form for the MN AGE department. I went to Alexandria to the Sheriff's office to drop off the form and went back to pick it up a few days later when they had finished to pick it up. They still have not decided which Insurance Company they are going to use for 2025. The AGE MUST have a copy of that before they will issue a license. Then, I wrote the letter to Herby's as requested by Council to state very clearly when their payments for each quarter of 2025 will be due. That was received as a "Nasty-Gram". I was asked to work out a way to collect Herby's Fee for Liquor License in 12 monthly Auto Payments. I set that up and sent them an Agreement that needs to be signed. I have not received that back as of this time.

- 8) I was requested by Council to write letters informing people living on Main Avenue of the requirement to file a request for Conditional Use Permit. I have written and sent the letter to 105 Main Avenue. However, I have a question regarding the rest of the letters: This rule should be applied consistently and I am wondering about the people already living on the first floor on Main Avenue, 212 Main and 203 Main.