

CITY OF CARLOS
RESOLUTION NO. 2026.13

A RESOLUTION APPOINTING A RESPONSIBLE AUTHORITY AND ASSIGNING DUTIES.

WHEREAS, Minnesota Statutes, Section 13.02, subdivision 16, requires that the City of Carlos appoint one person as the Responsible Authority to administer the requirements for the collection, storage, use, and dissemination of data on individuals within the City; and

WHEREAS, the Carlos City Council shares the concern expressed by the Legislature regarding the responsible use of all City data and wishes to satisfy this concern by appointing an administratively qualified Responsible Authority as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARLOS, MINNESOTA, AS FOLLOWS:

1. Appointment of Responsible Authority.

Donna Eveslage, City Clerk/Treasurer, is hereby appointed as the Responsible Authority for the City of Carlos for the purpose of meeting all requirements of Minnesota Statutes, Chapter 13, and the rules lawfully promulgated by the Commissioner of Administration.

2. Fees for Copies and Summary Data.

The Responsible Authority shall require the requesting party to pay the actual cost of making, certifying, and compiling copies of government data and of preparing summary data, as authorized by Minnesota Statutes, Chapter 13, and Minnesota Rules, Chapter 1205.

3. Adoption of Data Practices Policies.

The City Council hereby approves and adopts the **City of Carlos Data Practices Policy** and the **City of Carlos Data Practices Policy for Members of the Public** for use in administering the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

PASSED AND ADOPTED by the City Council of the City of Carlos, Minnesota, this 13th day of August, 2026.

Mayor – Ronna Berghoff

Date

Attested:

City Clerk – Donna Eveslage

Date